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**Utkala Bikash Avijana**

**PLOT NO. 101/138, NARAYANI VIP ENCLAVE, IRC VILLAGE, NAYAPALLI,**  
**KHORDHA, BHUBANESWAR, ODISHA - 751012**  
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**TENDER DOCUMENTS**

**CONSTRUCTION OF COMMON FACILITY CENTER**

**FOR**

**URNATI JUTE CLUSTER At: GOP, PURI, ODISHA**

**To Establish**

**COMMON FACILITY CENTRE (CFC) OF URNATI JUTE CLUSTER,**  
**GOP- PURI, DISTRICT OF ODISHA**

**FEBRUARY 2020**



# UTKAL BIKASH AVIJANA, ODISHA

THE BEST WAY TO FIND YOURSELF IN THE SERVICE OF OTHERS - MAHATMA GANDHI

Registration No:22033/14 of 2005-06

(Under the Registration of Societies Act- XXI of 1860)

**Swati Tanmaya Mishra**

General Secretary

## TENDER NOTICE

(Construction of Common Facility Centre, Urnati Jute Cluster, Puri, Odisha)

Sealed tenders are invited from **licensed registered Civil Engineers/ Contractors of class B & A** (having minimum three years of experiences in building construction) for establishment of Common Facility Centre at: Gop, Puri District, ODISHA being facilitated by Utkala Bikash Avijana. Tender should be submitted in double bid system (technical and financial bid separately) along with earnest money of Rs. 40,000/- (Rupees Forty thousand only) and can be deposited at the above address up to 05.00 PM of Dt. 28.02.2020. Tenders received will be opened before the Technical Committee of the proposed Common Facility Centre on **Dt. 28.02.2020** at 11.00 AM.

This is a percentage-based tender. Tender form can be obtained from **Utkala Bikash Avijana, Bhubaneswar** on any working day between **Dt. 07.02.2020** to **Dt. 27.02.2020** from 10.00 AM to 05.00 PM by payment of Rs. 10,000/-. Tender forms can also be downloaded from the web site of IED, Odisha i.e. [www.iedodisha.nic.in](http://www.iedodisha.nic.in) A demand draft of Rs. 10,000/- purchased in favor of Utkala Bikash Avijana, Bhubaneswar should be enclosed along with the Bid for the Tender Forms downloaded from the website.

The details of works and Terms and Conditions are available in the Tender Form. General Secretary, Utkala Bikash Avijana, Bhubaneswar reserves the right to cancel any or all the Tenders without assigning any reason.

**General Secretary**

**Utkala Bikash Avijana, Bhubaneswar**

Bid:-

Part - 1      Scope of work - Civil Works only

SL NO	DESCRIPTION OF WORK	Unit of Area (SQFT)
1.	INDUSTRIAL SHED	2000
2.	WORK SHED CUM TRAINING CENTER	800
3.	RAW MATERIAL GODOWN	500
4.	OFFICE	500
	<b>Total Civil Estimate</b>	3800



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Form No.1

## TENDER FORM (Construction of Common Facility Centre, Urnati Jute Cluster, Puri)

Tender Form is issued to:-

Date of issue of tender form:-

Signature of issuing authority

Terms and Conditions:

- 1- The minimum turnover of the bidder firm for the last year (2018-19) should be Rs. 40.00 lakhs with last 3 years completion certificates of construction activities.
- 2- The bidder firm should have minimum three year experience in building construction activity.
- 3- The tender should be submitted in the prescribed tender form.
- 4- The tender forms can be obtained from Utkala Bikash Avijana, Bhubaneswar on any working day from **Dt. 07.02.2020** to **Dt. 27.02.2020** between 10.00 am to 05.00 pm by depositing an amount of Rs. 10,000/-.
- 5- Tender form should be deposited along with Bid and the earnest money of Rs. 40,000/- at above address on or before 05:00 pm of **Dt. 27.02.2020**. Earnest money can be paid through DD purchased in favor of Utkala Bikash Avijana, Bhubaneswar. The tender received will be opened before the Technical committee on **Dt. 28.02.2020**. Exempted bidder should submit the supporting documents with the tender.
- 6- The bidder firm should submit tender for the whole works. Tender for partly works will not be accepted.
- 7- Earnest money can be forfeited in case of withdrawal of bid or not completing the work.
- 8- If the work is not found as per specifications or unsatisfactory the payment of whole or equivalent amount can be withheld.
- 9- T.D.S. and other taxes will be deducted as per norms from the payments.
- 10- General Secretary, Utkala Bikash Avijana, Bhubaneswar has reserved the right to accept the bid partially/in full or may reject any or all the bids without assigning any reason.





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- 11- The total approved project cost for establishment of Common Facilities Centre is Rs. 114.10 lakhs, out of which maximum budget provisioned for construction is Rs. 43 lakhs. Thus financial bid of tendered firm should not exceed the maximum limit approved.
- 12- The maximum time frame given for completion of construction is 4 months. The detailed work plans as given above.

**Declaration:-**

I do here by agree to abide by all the terms and conditions mentioned above.

(Signature of the authorized person/proprietor)

Name:  
Designation:  
Name of firm:  
Phone/Mob:  
Email Id:  
No. : Seal of the firm:



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General Secretary

Form No. 2

## TENDER FORM (Construction of Common Facility Centre, Urnati Jute Cluster, Puri)

Tender Form issued to:-

Date of issue of tender form:-

Signature of issuing authority

### Details of firm/agency

1. Name of Firm/Agency:
2. Registered Address of Firm/Agency:
3. Name & Phone No. of co-coordinator/contact person:
4. Type of Firm/Agency:
5. Registration No. :
6. Year of Commencement of work of the Firm/Agency:
7. Turnover of Firm/Agency for the year 2018-19:
8. Details of Human resources: (Man power with the firm/Agency)
9. PAN/Service Tax No. of the Firm/Agency: (Please enclose photo copy)
10. Description of construction activities done by: Firm/Agency in past (Please enclose copies of work order/photographs should not be less than the rank of Executive Engineer or equivalent thereof)
11. Action plan for present activity
12. Other details, (If any):



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General Secretary

### Miscellaneous:-

1. The minimum turnover of last year (2018-19) of the Bidder Firm/Agency should be Rs. 40.00 Lakhs.
2. The Bidder Firm will submit layout plan and design for the proposed shed
3. A demand draft of Rs. 40,000.00 (Rupees Forty thousand only) will be enclosed with the bid as earnest money. The draft will be in favour of Utkala Bikash Avijana, Bhubaneswar. Exempted bidder should submit the supporting documents.
4. Balance Sheet prepared by Chartered Accounts for the last three years will invariably be enclosed along with bid.
5. Copies of Income Tax returns for the last three years will be enclosed with bid.
6. Copy of PAN/Service Tax Registration Certificate will be enclosed with bid.
7. The profile and following details of bidder firm/agency along with photograph, paper cutting, copy of work order and last 3 years completion certificates of construction activities will be submitted as under :-

Year	Details of construction projects executed	Duration	Name of party for whom project executed
2016-17			
2017-18			
2018-19			

### 8. Detail of earnest money

1. D.D. No. :
2. Date:
3. Amount:
4. Name of the issuing bank:

9. If the Tender Form is downloaded from the IED, ODISHA website an amount of Rs 10,000/- in favour of Utkala Bikash Avijana, Odisha is essential to be deposited. The details of such amount: -

1. D.D. No.
2. Date:
3. Amount:
4. Name of the issuing bank:





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**Declaration:-**

I hereby declare that the information given in the bid is true and correct and I hereby accept all the terms and conditions.

Place:

Date:

Signature of the authorized person

Name:

Designation:

Name of firm & address:

Phone / Mobile No. :

Email Id:

Seal of the firm:





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**Form No. 3**

**TENDER FORM (Construction of Common Facility Centre, Urnati Jute Cluster, Puri)**

Tender Form issued to:

Date of issue of tender form:

Signature of issuing authority

**Financial cost**

Sl No	Construction of shed for CFC	Amount Quoted	Percentage of high or less
1	1. The amount should be quoted as per details of work given. 2. The amount quoted should be inclusive of all type of taxes as no separate payment will be made for taxes.		

**Total amount in words:-**

**Place:**

**Date:**

Signature of the authorized person

Name:

Designation:

Name of firm & address:

Phone / Mobile No. :

Email Id:

Seal of the firm:



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**Form No. 4**

**TENDER FORM (Construction of Common Facility Centre, Urnati Jute Cluster, Puri)**

Tender Form issued to :-

Date of issue of tender form :-

Signature of issuing authority

1. Name of work: Construction of Shed and other amenities for the proposed CFC:

## Work Plan

S.No	Description of work	Time line (from the date of Issuance of Contract)
1	Land levelling and providing pest control treatment by Pest control India	By end of first month
2	Completion of foundation work up to ground level	By end of second month
3	Completion of side wall, fabrication work, roofing, electrical fitting, painting etc.	By end of fourth month

**Note:** Thus the total time for completion of construction will not exceed 4 months from date of issuance of contract

## 2. Mode of payment:

Payment will be released as per the scheduled quantity executed. The measurement will be done by Civil Engineer and certified by Chartered Engineer.

Payment will be released after statutory reduction of tax component as per Government of Odisha notification.

5% of the security deposit will be released one year after competition of the work.