Sealed tenders under **Double bid (Technical and Financial Bid)** are invited from **Manufacturers, Authorized distributors for supply of machineries and equipments** having minimum three years of experiences in supply of machines to Handloom & handicrafts industries prior to the date of issue of this tender notice for establishment of Common Facilities Centre of **URNATI JUTE CRAFTS CLUSTER** on behalf of **Urnati Jute Trust (SPV).**

Description of work	Package No.	Site location	EMD	Estimated Amount for Machineries	Period of Execution
Supply, erection and commissioning of machineries, equipments and its accessories for the establishment of Common Facility Center of URNATI JUTE CRAFTS CLUSTER	**I**	**URNATI JUTE CRAFTS CLUSTER, At: Tarangira, PS: Gop, Dist: Puri, State: Odisha, Pin: 752110.**	**₹5,810.00**	**₹ 2,90,500.00**	**14 DAYS**
	II		**₹ 16,570.00**	**₹8,28,500.00**	

Sl. No	KEY DATES	DATE DD/MM/YYYY	TIME	MODE/VENUE
A	Date of Publishing tender	28-10-2026	11:00AM	**Newspaper**
B	Date of uploading of NIT & other Documents	28-10-2026	11:00 AM	**https://iedodisha.org.in/tenders/**
C	Bid submission starting date	28-10-2026	11:30 AM	**Institute Of Entrepreneurship Development, Sector –A, Zone-A, Mancheswar, Bhubaneswar -751010 Odisha**
D	Date, Time and Venue of Pre-Bid Meeting	03-11-2026	11:30 AM	Pre Bid Meeting (Online Mode) VC Link **https://meet.google.com/bmt-cqkx-syz**
E	Last date of physical submission of Tender	9-11-2026	5:00 PM	**Institute Of Entrepreneurship Development, Sector –A, Zone-A, Mancheswar, Bhubaneswar -751010 Odisha**
F	Last date of submission of Tender by Speed Post/Registered Post/ Courier	9-11-2026	5:00 PM	**Institute Of Entrepreneurship Development, Sector –A, Zone-A, Mancheswar, Bhubaneswar -751010 Odisha**
G	Date and Venue of **TECHNICAL BID** opening	10-11-2026	11:00 AM	**Institute Of Entrepreneurship Development, Sector –A, Zone-A, Mancheswar, Bhubaneswar -751010 Odisha**

H	Date and Venue of **FINANCIAL BID** opening	11-11-2026	12:00 PM	**Institute Of Entrepreneurship Development, Sector –A, Zone-A, Mancheswar, Bhubaneswar -751010 Odisha**

Cost of Tender Form:

Rs. 1000/-
Demand Draft in favor of "**URNATI JUTE TRUST"**, Payable at Odisha.
The demand draft should be submitted along with the technical bid.

Place of Tender Submission & Opening of Technical & Financial Bid:

Institute Of Entrepreneurship Development, Sector –A, Zone-A, Mancheswar, Bhubaneswar -751010, Odisha

A complete set of the Bid documents containing the details of the terms and conditions may be downloaded from the website: https://iedodisha.org.in/tenders/ and the same can be submitted along with cost of tender paper on shape of Bank Draft. Any corrigendum/ addendum/ information related to this NIT will only be uploaded in **above mentioned** website which will not be published in Newspapers. The authority reserves the right to accept / reject any part or all the bids without assigning any reason thereof. The authority has the right to increase/ decrease / cancel the quantity without assigning any reason thereof.

GENERAL SECRETARY
Urnati Jute Trust

INSTITUTE OF ENTREPRENEURSHIP DEVELOPMENT (IED)
Sector –A, Zone-A, Mancheswar, Bhubaneswar -751010, Odisha
Ph: 0674 585609
Website: www.iedodisha.org.in

KIIT-TECHNOLOGY BUSINESS INCUBATOR (KIIT-TBI)
CAMPUS 11, KIIT University, Prasanti Vihar, Patia
Bhubaneswar, Odisha 751024
Ph: +91-9078802279
Website: www.kiitincubator.in

UTKAL BIKASH ABHIJANA (UBA)
HIG C-121, Baramunda Housing Board Colony,
Baramunda, Bhubaneswar, Odisha 751003
Ph: +91-7008410145

TENDER DOCUMENTS
For
SUPPLY, INSTALLATION AND TRIAL RUN OF MACHINERIES AND EQUIPMENTS

To Establish:

URNATI JUTE CRAFTS CLUSTER,
On behalf of Urnati Jute Trust (SPV)
At: Urnati Jute Crafts Cluster, At: Tarangira, PS: Gop, Dist: Puri, State: Odisha, Pin: 752110.

OCTOBER 2026

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1. PREAMBLE

Ministry of MSME, Government of India has formulated **"Scheme of Fund for Regeneration of Traditional Industries (SFURTI)**", for the development of Village industries and Coir clusters in order to organize the traditional industries and artisans for their growth and long-term sustainability. **IED-Odisha** is the Nodal Agency for the development of clusters under the scheme, undertakes the role of programme fund management, in addition to monitoring and evaluation of project implementation.

The scheme specifies the following institutional arrangement at the operational level:

1. Special Purpose Vehicle (SPV) is formed to develop and manage the cluster
2. Implementing Agency (IA) is appointed to undertake scheme implementation
3. Technical Agency (TA) is designated to assist and guide the scheme implementation
4. Nodal Agency (NA) is appointed to monitor and evaluate cluster implementation

URNATI JUTE CRAFTS CLUSTER is approved under the scheme.
URNATI JUTE TRUST is the Special Purpose Vehicle (SPV) of the Cluster.
UTKAL BIKASH ABHIJANA is the Implementing Agency of the cluster.
KIIT-TBI is the designated Technical Agency for the cluster.
INSTITUTE OF ENTREPRENEURSHIP DEVELOPMENT (IED) is the Nodal Agency

The scheme envisages establishment of upgraded production infrastructure, as the Common Facility Center (CFC), for the manufacturing of handloom & handicrafts products and stipulates the Building Construction and Machinery Procurement for the establishment of CFC should adhere the General Financial Rules (GFR) of Government of India. Accordingly, the tender procedures are being undertaken for the procurement of machineries, equipments and its accessories.

URNATI JUTE TRUST is the Special Purpose Vehicle (SPV) of **URNATI JUTE CRAFTS CLUSTER** having the administrative office **UTKAL BIKASH ABHIJANA (UBA)** at **HIG C-121, Baramunda Housing Board Colony, Baramunda, Bhubaneswar, Odisha, Pin: 751003** is establishing a Common Facility Centre (CFC) in **CFC Address: URNATI JUTE TRUST, At: URNATI JUTE CRAFTS CLUSTER, At: Tarangira, PS: Gop, Dist: Puri, State: Odisha, Pin: 752110** with the financial assistance from Government of India under SFURTI.

In this context, on behalf of SPV **URNATI JUTE TRUST,** the Implementing Agency (IA) **UTKAL BIKASH ABHIJANA** of **URNATI JUTE CRAFTS CLUSTER**, invites sealed tenders from **Manufacturers, Authorized distributors for supply of machineries and equipments** having minimum three years of experiences in supply of machines for Handicrafts & handloom based industries.

The tender comprises of 2 package. A bidder can submit for both packages and individual package. The successful bidder to be selected through this tender is expected to undertake supply, erection and commissioning of machineries, equipment's and its accessories as specified in the tender on LSTK basis. The Tender notification has been published fixing the date of opening of tender as **10/11/2026 at 11.00 AM**.

2. SCOPE OF WORK

a) The successful tenderer should undertake supply, erection and commissioning of machineries, equipment's and its accessories for the common facility center of **Urnati Jute Crafts Cluster**, on turnkey basis. The tender comprises of 1 package.

b) The detailed specification is given in **Annexure-I.**

c) The successful tenderer should adhere the schedule of supply as prescribed in the schedule of supply.

The location of contract execution is at **CFC: URNATI JUTE TRUST, At: Urnati Jute Crafts Cluster, At: Tarangira, PS: Gop, Dist: Puri, State: Odisha, Pin: 752110**. The successful tenderer should undertake supply, erection, commissioning and performance testing in the above said location.

3. QUALIFICATION CRITERIA

CLAUSE	QUALIFICATION CRITERIA	SUPPORTING DOCUMENTS
3(A)	The tenderer should be a registered legal entity.	i) In case of Private / Public Limited Companies • Copy of Incorporation Certificate issued by the Registrar of Companies (ii) In case of Partnership Firm • Registered Partnership deed (iii) In case of Proprietorship Concern • Copy of Udyog Aadhaar/ GST Registration Certificate / PAN Card.
3(B)	The tenderer should be an eligible manufacturer/ authorized dealer of Original Manufacturer of the machinery.	(i) In case of Manufacturer, • Copy of Udyog Aadhaar/ GST registration. (ii) In case of Authorized dealer of the Manufacturer, • Valid Dealership certificate from OEM (iii)) Bidders without OEM: Prior authorization for participation in the tender with assured supply of machineries and equipment.
3(C)	The tenderer should have at least 3 years of experience **(as on 30/09/2026)** in the field of manufacture/sales of tendered items/related tendered items, for which the bidder bids.	(i) Purchase orders issued by clients. (3) (iii) Completion certificate issued by clients against their respective work order. (iv) List of similar works **(AT LEAST 3 ORDERS)** executed in last 3 years as per **Annexure-V**

3(D)	The tenderer should have been awarded and successfully completed at least three works related to Handicrafts & Handloom sector in the last 3 years **(as on 30/9/2026).**	(i) Work orders **(AT LEAST 3 ORDERS)** issued by clients. (iii) Completion certificate issued by clients against their respective work order.
3(E)	The tenderer participating for package I only should have reported an average annual Turnover of **Rs. 174,300/-** likewise the tenderer participating for package II only should have reported an average annual Turnover of **Rs. 497,100/-** . meanwhile the bidder participating for both the packages should have reported an annual turnover of **Rs. 671,400/-** in the last three consecutive financial years i.e. 2023-24, 2024-25 and 2025-26.	i. The average annual turnover statement duly certified by Chartered Accountant as per **Annexure IV.**
3(F)	The tenderer should not have been blacklisted for supply of any items or services by any Government departments/Private Agency.	The declaration form as per **Annexure VI** should be enclosed. Also the Notarized Copy needs to be submitted.

NOTE:

1. The bidder/supplier should provide product (Machinery/ P&M) brochure/technical specification & safety specification, product image in the technical bids documents.
2. The bidder/supplier is requested to provide make and model number of the machinery/equipment

4. LANGUAGE OF THE TENDER

The Tender prepared by the tenderer as well as all correspondences and documents relating to the tender shall be in English language only. If the supporting documents are in a language other than English, the notarized translated English version of the documents should also be enclosed.

5. PURCHASE OF TENDER DOCUMENTS

The tender Schedule shall be downloaded from https://iedodisha.org.in/tenders/ by payment of **Rs 1000/-.** The tender can also be obtained from the following address **"Institute Of Entrepreneurship Development, Sector – A, Zone-A, Mancheswar, Bhubaneswar -751010, Odisha.**

i. The tenderer should give a declaration for not having tampered the Tender document downloaded from Internet (as per Annexure VII).

ii. The tender document can be downloaded from **28/10/2026 to 09/11/2026.**

6. PRE-BID MEETING

There will be a pre-bid meeting on **03/11/2026** in the office of the (**IA)** during which the prospective tenderers can get clarifications about the tender.

Meeting Link: https://meet.google.com/bmt-cqkx-syz

The Tenderers shall send their queries in writing if any so as to reach IA at least two days prior to the pre-bid meeting date, which would be promptly addressed in the meeting. The Tenderers are advised to check https://iedodisha.org.in/tenders/ for up-to-date information like change in date /venue etc., of pre-bid meeting as IA may not be able to identify and communicate with the prospective bidders at this stage. Non attending of pre-bid meeting is not a disqualification. In case of any extended period on the date of pre-bid meeting or any other such circumstances, the pre-bid meeting would be conducted by video conferencing on the same date, for which the interested bidders are requested to mail their Email-Id and Whats-app/phone number to the mail Id of the IA **ubaodisha@gmail.com** with a copy to sfurti@kiitincubator.in before **02/11/2026.**

7. CLARIFICATION OF THE TENDER DOCUMENT

The Tenderers may ask for queries in any of the clauses in the tender document before 48 hours of the opening of the tender. Such queries may be sent in writing to the IA, ubaodisha@gmail.com with a copy to sfurti@kiitincubator.in. IA will upload the clarification on https://iedodisha.org.in/tenders/**.** It is binding on the part of Tenderers to check the above said website for any amendments or clarifications posted during the entire tender process.

8. AMENDMENT OF THE TENDER DOCUMENT

To issue Amendment; IA in consultation with NA/TA as a result of a query, suggestion or comment of an Applicant or a Respondent, may modify the tender document by issuing an addendum or a corrigendum at any time before the opening of the tender, with the concurrence of the tender/working committee. Any such addendum or corrigendum will be uploaded on https://iedodisha.org.in/tenders/ and the same will be binding on all Applicants or Respondents or Tenderers, as the case may be.

9. AUTHORIZATION OF THE TENDERER

The Tender should be signed on each page by the tenderer or by the person who is duly authorized for the same by the tenderer.

10. SUBMISSION OF TENDER IN TWO COVER SYSTEM

i. **The tender comprises of 2 package. The Technical Specification of machineries are given in Annexure I**.

ii. Every page of the terms and conditions of the tender document should be signed and enclosed with the tender, in token of having accepted the tender conditions. Failing which the tender will be rejected summarily.

iii. Tenders should be submitted in **two parts for each package separately**:

Part I will cover **TECHNICAL BID**

Part II will cover **FINANCIAL BID**

iv. Tenderers should ensure submission of all documents pertaining to Part-I and Part II proposals separately as per the Check list given in **Annexure -XI**.

v. Tenderers are requested to place Part I and Part II documents in separate sealed covers.

Part I cover to be superscripted as **"Part I – Technical bid"**

Part II cover to be superscripted as **"Part II – Financial bid"**

Respectively, mentioning the name and address of the Tenderer in each of the both covers.

These two sealed covers **(Part I and Part II)** must be placed in a single outer cover superscripted as "**Tender for the supply, erection and commissioning of machineries, equipments and its accessories for the Common Facility Centre of URNATI JUTE CRAFTS CLUSTER on Turnkey basis**" for Package I/Package II/Package I+ Package II and addressed to **"UTKAL BIKASH ABHIJANA"** mentioning the name and address of the Tenderer in the outer cover. **Tenders shall be submitted in sealed cover and unsealed tenders would summarily be rejected.**

Tenders should be dropped only in the tender box kept at the office of "**Institute Of Entrepreneurship Development, Sector –A, Zone-A, Mancheswar, Bhubaneswar -751010, Odisha**" on or before 05.00 PM on **09/11/2026**. Tenders will not be received by hand.

vi. Tender fees & EMDs shall be enclosed with **Part 1** i.e., *technical bid folder*.

vii. A tender once submitted shall not be permitted to be altered or amended.

viii. Alternatively, the tenders can be submitted through registered post so as to reach the above address on or before **05.00 PM** on **09/11/2026.** Tenders received after the specified time will not be considered and IA will not be liable or responsible for any postal delays.

11. EARNEST MONEY DEPOSIT

The Tender should be accompanied by an Earnest Money Deposit (EMD) in the form of Account Payee Demand Draft drawn on any banking branch payable in favor of IA Account **"UTKAL BIKASH ABHIJANA" enclosed along with the Technical Bid.**

Sl.No	Package	EMD (in Rs.)
1	I	₹5,810.00
2	II	₹ 16,570.00

- The EMD in any other form will not be accepted. The Earnest Money Deposit will be returned to the unsuccessful Tenderers at the earliest on the expiry of final bid validity and latest on or before the 30th day of the award of contract. The bids received without EMD will be summarily rejected.

- The Earnest Money Deposit will be retained in the case of successful tenderer and it will not earn any interest and will be dealt with, as provided in the terms and conditions of the tender.

- Any request of the tenderer, under any circumstances claiming exemption from payment of EMD will be rejected and their Part II price offer will not be opened.

- If the tenderer emerges as the successful bidder and after subsequent issuance of letter of acceptance by the IA, failure to sign the agreement, to remit the Security Deposit or to execute the contract as per tender conditions, will result in the forfeiture of the EMD amount remitted.

12. VALIDITY

i. The rate quoted in the Tender should be valid for the acceptance by the IA for a minimum period of 60 days from the date of opening of the Tender.

ii. The accepted rate of the successful tenderer is valid till the entire contract is fully completed. Escalation in the rates will not be entertained under any circumstances.

13. OPENING AND EVALUATION OF THE TENDER

i. The tender box will be closed **at 5.00 PM** as per IST on **09/11/2026** (**Place of tender submission: "Institute Of Entrepreneurship Development, Sector –A, Zone-A, Mancheswar, Bhubaneswar, Odisha, 751010**" and the received tenders in the tender box will only be opened. Tenders received after specified date and time will not be accepted. The Tender will be opened by the Tender committee at **11.00AM** on **10/11/2026** in the presence of the available Tenderers/ representatives of the Tenderers who choose to be present.

The venue of the Bid opening shall be at: **"Institute Of Entrepreneurship Development, Sector –A, Zone-A, Mancheswar, Bhubaneswar, Odisha, 751010".** The Tenderers or their authorized agents are allowed to be present at the time of opening of the tenders.

ii. Tender Committee will inform the attested and unattested corrections, before the Tenderers and sign all such corrections in the presence of the Tenderers. If any of the Tenderers or agents not present then, in such cases the Committee will open the tender of the absentee Tenderer and take out the unattested corrections and communicate it to them. The absentee Tenderer should accept the corrections without any question whatsoever.

iii. If the date fixed for opening of the tender happens to be a Government holiday, the sealed tenders will be opened at 11.00 AM on the next day.

iv. The Technical bid will be evaluated by the tender committee in terms of the qualification Criteria. The committee reserves the right to disqualify any of the tender in case the Committee is not satisfied with the documents furnished.

v. After the completion of evaluation of technical bids, the Tenderers declared as qualified by the Committee, will be informed about the opening of Financial bid **(Part II).**

14. PRICE OFFER

i. The Financial bid should be kept only in the **Part II** cover.

ii. The Financial bid should be prepared as per **Annexure-X**.

iii. The price should be neatly and legibly written both in figures and words.

iv. In case of discrepancy between the prices quoted in words and figures lower of the two shall be considered.

v. If a bidder quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered.

vi. **Part-II (Financial Bid)** should not contain any commercial conditions. Variation in the commercial terms and conditions of the tender will not be accepted.

15. EVALUATION OF THE PRICE

i. The Tender committee will examine for complete, properly signed and error-free nature of the **Financial Bid (Part II).**

ii. The comparison of the rates offered shall be based on the total all inclusive rates offered (i.e. sum of all inclusive rate offered for all the tendered items).

16. AWARD OF CONTRACT

i. The Tenderer who has quoted lowest price (L1) will be issued the 'Letter of Acceptance' by the Implementing Agency.

ii. In unavoidable circumstances, such as receipt of very limited bids or the proposal prices are substantially higher than the market value / updated cost estimate or available budget, the committee may decide upon resorting to Negotiation with the lowest evaluated responsive bidder. In such cases, the Tenderer who has quoted lowest price (L1) will be invited for negotiations and after finalizing the negotiated rate, Letter of Acceptance will be issued.

17. SECURITY DEPOSIT

i. On receipt of the Letter of Acceptance from IA, the successful tenderer should remit a Security Deposit (SD) of **5%** of the value of the contract in the form of Account payee Demand Draft from any Specialized Institutional Banking Branch or irrevocable Bank Guarantee with a validity period of one year in favor of **"UTKAL BIKASH ABHIJANA"** within 10 (Ten) working days from the date of receipt of letter of acceptance. The ***EMD can be adjusted with the Security Deposit, if opted by the vendor***.

ii. Security Deposit amount remitted will not earn any interest.

18. AGREEMENT

The successful tenderer should execute an agreement as may be drawn up to suit the conditions on a non-judicial stamp paper of value, as prescribed in law on the date of remittance of Security Deposit and shall pay for all stamps and legal expenses incidental thereto. In the event of failure to execute the agreement, within the time prescribed, the EMD/SD amount remitted by the tenderer will be forfeited besides cancelling the Tender.

19. ISSUE OF PURCHASE ORDER

After payment of Security Deposit and successful execution of the agreement, Purchase Order will be released within 10 days by the IA. The successful tenderer should complete **the supply, erection and commissioning of machineries, equipments and its accessories for the Common Facility Centre of URNATI JUTE CRAFTS CLUSTER** within **45 days** from the date of receipt of Purchase Order. The work is to be carried out on a LSTK basis covering all fixtures tools, equipments, electrical control panel, power boards, cables, switches etc including minor civil works for installation and any other seen/unseen items that may be conditional requirement for installation & commissioning of the machineries.

20. SCHEDULE OF SUPPLY

i. The specification of machineries, equipments and its accessories should be as per Annexure-I of the respective package.

ii. The supply, erection & commissioning and performance test of machineries, equipments and its accessories for the respective packages shall be completed within **45 days** from the date of issue of purchase order. Delay beyond this period will attract penalty as decided by the tender committee.

iii. The machineries, equipments and its accessories should be delivered and installed at the address as given below:

PACKAGE	LOCATION
I	**URNATI JUTE CRAFTS CLUSTER, At: Tarangira, PS: Gop, Dist: Puri, State: Odisha, Pin: 752110**
II	**URNATI JUTE CRAFTS CLUSTER, At: Tarangira, PS: Gop, Dist: Puri, State: Odisha, Pin: 752110**

iv. If the contract is not completed within the stipulated time or extended time, Tender Committee will hold full authority to cancel the tender or take any such action that will be deemed fit to the occasion at the risk and cost of the successful tenderer. Such cancellation will entail forfeiture of EMD and Security Deposit.

v. In the event of non- performance of the contractual provisions or failure to effect the supply, erection & commissioning and performance test within the stipulated time or during the extended period and if it is found that the supplier, has not fulfilled the contractual obligation with IA in any manner during the currency of the contract or also found on later date, Tender Committee reserves the right to disqualify such supplier to participate in future tenders or black list the firm up to a maximum period of 3 years.

vi. Every step will be taken by the IA to make infrastructure ready at the scheduled time of dispatch of Machinery, equipments and its accessories. If there is any delay due to any reason on the part of the IA, release of payment will be considered on the basis of delivery schedule given in Purchase Order.

21. PERFORMANCE TEST

i. The successful tenderer shall demonstrate the performance of the machineries, equipments and its accessories in complete conformity with the relevant technical specifications and performance parameters as specified in the Purchase Order.

ii. This demonstration should be done as stipulated by the IA.

iii. The performance tests should be completed within 30 days from the date of delivery of machineries, equipments and all accessories. However the period of supply, erection, commissioning and performance test should not exceed the period stipulated in the schedule of supply.

22. TRAINING OF STAFF

i. The successful tenderer should provide training to Staffs on the operation and maintenance of the machineries, equipments and its accessories after completion of the performance test.

ii. The successful tenderer should provide 2 hard copies and soft copies of brochures & operation manuals for the machineries, equipments and its accessories to IA.

23. PERFORMANCE GURANTEE

i. The machineries, equipments and its accessories are to be guaranteed for a period of 12 months from the date of completion of performance test against manufacturing defect, bad workman ship or poor performance.

ii. During performance guarantee period of 12 months the successful tenderer should attend any call from IA immediately, in case of any problems, related to operation or malfunctioning of the machinery, equipments & accessories, without any delay for regular operation of the machinery. The above service should be done at Free of cost.

iii. The **security deposit** will be released after one year completion of performance guarantee term.

24. PAYMENT TERMS

i. **70%** of the contract value will be paid, against bills, on receipt of the complete set of machinery, equipments and its accessories as per the order in full in good condition, at the CFC site, after acceptance by the tender committee.

ii. **20%** of the contract value will be paid on successful installation of the machinery.

iii. The balance **10%** will be released only after satisfactory completion of the entire contract, commissioning, trial run and complete run of machinery/equipment.

iv. IA in due consultation with the Working Committee also reserves the right to recover any dues from the tenderer, which is found on later date, during audit/excess payment, after final settlement is made to them. The successful tenderer is liable to pay such dues to the IA immediately on demand, without raising any dispute/protest.

25. PENALTY

Failure to execute the entire contract within **45 days** from the date of issue of work order will attract a **penalty of 1% per 1 month**, on the full value of the contract up to a **maximum of 5%**. Delays beyond that period will be viewed as violation of the contract terms and will be dealt accordingly.

i. The response time for attending the complaint raised by IA has to be **within 48 hours** and resolution time for the same has to be **within the next 48 hours**. Failure to comply with the above time line will attract a **penalty of Rs.1000/- per day**.

ii. Any delay on the part of IA should be intimated and sorted out immediately without affecting the progress of works.

26. TERMINATION OF CONTRACT

IA in consultation with Working Committee reserves the right to terminate the contract at any time during the validity period on account of non-fulfillment of contract or for any of the reasons.

27. GENERAL CONDITIONS

i. Conditional tender in any form will not be accepted.

ii. Any notice regarding any matters, to the contractor shall deemed to be sufficiently served, if given in writing to his usual or last known place of business.

iii. Tender committee reserves the right to relax or waive or amend any of the tender conditions.

iv. The successful tenderer shall not outsource/off load either full or part of the work to any other agency / individual.

v. If the performance of the tenderer is not as per the schedule, then tender committee reserves the right to cancel / reallocate full or part of the contract, at any stage of the contract execution.

28. ARBITRATION

i. In case of any dispute in the tender, including interpretation, if any, on the clauses of the tender or the agreement to be executed, the matter shall be referred by IA / Tenderer to an Arbitrator to be appointed by the Parties hereto by mutual agreement. If no such Arbitrator could be appointed by mutual consent, the matter may then be referred to **IED-Odisha, Bhubaneswar** for nominating an Arbitrator, the Arbitration proceedings being governed by the Arbitration and Conciliation (Amendment) Act 2015.

ii. The venue of the Arbitration shall be at **IED-Odisha, Bhubaneswar**. The decision of the Arbitrator shall be final and binding on both the parties to the Arbitration.

iii. The Arbitrator may with the mutual consent of the parties, extend the time for making the award. The award to be passed by the Arbitrator is enforceable in the court at **High court of Odisha, Cuttack.**

29. JURISDICTION OF THE COURT

Any dispute arising out of non-fulfillment of any of the terms and conditions of this Agreement or any other dispute arising out of the arbitration award will be subject to the jurisdiction of the Courts in the City of **Odisha** only.

We agree to the above terms and conditions.
SIGNATURE OF THE TENDERER:
DATE:

NAME IN BLOCK LETTERS:
DESIGNATION:
ADDRESS:

ANNEXURE-I

PACKAGE – I (MACHINERY/EQUIPMENT TO BE DELIVERED)

Particulars	Specification	Quantity
LED TV	55 inch (Xiaomi, Philips, Realme (139 cm) 55 inch X 4K Ultra HD Smart | Dolby Vision || Google TV (With Similar Specification)	1 No
CC-TV Set	8 IP cameras with 16 channel, DVR System with 16 inch monitor with (1TB storage capacity)	1 Set
Office Accessories	**Almirah** (4 selves, double door)	1 No
	Chair. (Office Array Boom Black Medium Back Mesh Revolving Ergonomic Office Chair (**2nos**) and Office Chair Visitor Chair with arm Rest with Steel Frame and Cushioned seat Back, Chair Without Wheels Holds up to 110 kg Heavy Design (1, Standard) (**2 nos**) and with **4nos** plastic chair with similar colour	8 No's
	Computer Table (Computer cum office table)	1 No
	Aluminum rack (5 shelves)	2 No's
	Plain Table (Engineered Wood Wooden L Shape Office Executive Table, With Storage, 5*3ft, 3 drawers, 2 cabinet (1 no)	1 No
	(HP, Canon) colour Printer HP Smart Tank 580 All-in-One WiFi Colour Printer | 1 Extra Black Ink Bottle | 1+1 Year Extended Warranty on Registration| Up to 8000 Black & 6000 Colour Prints I Print,Scan & Copy for Office	1 No
Biometric	1000 user capacity	1 No
Computer	24 inch monitor with Core i5, 12th gen/above processor, H series, 8GB RAM, 500 SSD dual ram	1 No
Fire Extinguisher	ABC Type 9kg-2nos, 1kg-3 nos, 1.5 kg- 3nos	8 No's
	CO_2 Type 9kg-2nos, 1kg-2 nos, 1.5 kg- 2nos	6 No's

PACKAGE-II (MACHINERY/EQUIPMENT TO BE DELIVERED)

Sl. No	Particulars	Specification	Quantity
1	DG Set	15 KVA (Mahindra, Kirloskar with similar specification) 25 Kva Dg - Stainless Steel, Three Phase connection| Reliable Power, Fuel Efficient)	1 No
2			
3	Washing Dry Machine	Semi-Automatic, Capacity 12 kg -200 kg, Color Customized	1 No
4	Dryer Machine for Jute Fabric	Voltage:220-240 v, Frequency: 50-60 Hz, Wattage: 2200 W Motor: AC	1 No
5	Jute Poly Wrapping Machine	Poly Wrapping Machine, Semi-Automatic, Dimension (L*W*H): 445*170*350mm. Voltage: Ac 90/240v	1 No

6	Ribbon Rolling Machine for Jute Bag	Semi-Automatic, Usage Industrial, Voltage 220 V, Frequently 50 Hz, Material Stainless Steel and Power Source Electric	1 No

Note: The successful bidder shall be responsible for the complete installation, commissioning, and trial run of all machinery. The machinery shall be considered successfully installed only after satisfactory completion of the trial run.

Machines mentioned in the above table are already available at the site. Successful bidder needs to provide the mentioned machineries in fitment with the existing machinery lines.

"Any accessories, parts, components not specified/stated in the specifications but which are necessary for satisfaction operation of the machinery shall deem to be included in the scope of supply".

ANNEXURE-II

PART-I (TECHNICAL BID)

Date:_____

From,
Name:
Address:
Ph:
Fax:
E-mail:

To,
The SECRETARY,
URNATI JUTE CRAFTS CLUSTER

Sub: Tender for the supply, erection and commissioning of machineries, equipment's and its accessories for the Common Facility Center of Urnati Jute Crafts Cluster on turnkey basis

Ref: Your Tender Notice _____

Sir,

With reference to your tender notice, we submit herewith our sealed Tender for supply, erection and commissioning of machineries, equipment's and its accessories for the Common Facility Center FOR **URNATI JUTE CRAFTS CLUSTER**, as specified by IA in this tender document.

We enclose the following documents:

1) Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions.

2) Authorization letter from the Company for the person to sign the tender.
3) Details of the Tenderer (as per Annexure-III)
4) Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-IV).
5) List of Machinery works (At least 3 work orders) executed in last 3 years (as per Annexure-V)
6) Declaration for not having black listed by any other Govt. agencies (as per Annexure-VI).
7) Declaration for not having tampered the Tender documents downloaded from the websites https://iedodisha.org.in/tenders/ (as per Annexure-VII).
8) The copy of certificate of incorporation/registration (If applicable).
9) Copy of Memorandum and Articles of Association (If applicable).
10) Copy of Registered Partnership deed, in case of Partnership Firm (If applicable)
11) Copy of Udyog Aadhaar, GST Registration Certificate & PAN Card
12) Copy of Valid Dealership Certificate from OEM (In case of Dealer)
13) Purchase Order issued by Clients.
14) Performance Certificate issued by Clients.
15) Latest I.T return.
16) Notarized translated English version of the documents in a language other than English.
17) Technical and safety specification, machine layout and drawings and machine photocopy/image

Yours faithfully,

SIGNATURE OF THE TENDERER

Encl: As stated above

ANNEXURE-III

PART-I (TECHNICAL BID)

DETAILS OF THE TENDERER

NAME OF THE TENDERER	
REGISTERED OFFICE ADDRESS	**ADDRESS:** **TELEPHONE NO:** **FAX:** **EMAIL:** **WEBSITE:**
CONTACT PERSON	**NAME:** **DESIGNATION:** **PHONE:** **MOBILE:** **EMAIL:**
DATE OF INCORPORATION	
LEGAL STATUS	**PROPRIETORSHIP/PARTNERSHIP/PVT.LIMITED/ PUBLIC LIMITED / OTHERS (PL. MENTION)**
ELIGIBLE LICENSE HOLDER OF	
BRIEF PROFILE OF THE TENDERER	
NUMBER OF STAFFS ON REGULAR PAYROLL	**TECHNICAL:** **ADMINISTRATION:**
PAN NUMBER	
GST REGISTRATION NUMBER	

SIGNATURE OF THE TENDERER
(with seal and address)

ANNEXURE-IV

PART-I (TECHNICAL BID)

ANNUAL TURNOVER STATEMENT

The Annual turnover of M/s _____ for the past three years are given below and certified that the statement is true and correct.

SL.NO	YEAR	TURNOVER (Rs. IN LAKHS)
1	2023-2024	
2	2024-2025	
3	2025-2026	
TOTAL		
AVERAGE ANNUAL TURNOVER (FOR LATEST 3 YEARS)		

DATE:

SIGNATURE OF THE TENDERER:

SIGNATURE OF CHARTERED ACCOUNTANT:
(with seal and Address)

ANNEXURE-V

PART-I (TECHNICAL BID)

LIST OF SIMILAR WORK EXECUTED IN THE PAST 3 YEARS

(Please provide the details for each project in separate sheet along with Purchase Order/Completion Certificate from Client)

SL.NO	NAME AND ADDRESS OF THE CLIENT	PHONE NUMBER	NAME OF THE MACHINERY	QUANTITY SUPPLIED	YEAR OF SUPPLY	PURCHASE ORDER AND COMPLETION CERTIFICATE ENCLOSED (YES/NO)

SIGNATURE OF THE TENDERER

(with seal and address)

ANNEXURE-VI

PART-I (TECHNICAL BID)

CERTIFICATE

Date: _____

Certified that M/s**_____ having its office at_____ bearing registration number_____ /the firm /company or its partners /shareholders had not been blacklisted by any State, Local, Semi Government, Central Government Agencies, Corporations, Mission, Public Sector Undertaking(s), and Departments etc.**

We declare that there is no pending FIR against us and no litigation is pending against us.

SIGNATURE OF THE TENDERER
(with seal and address)

ANNEXURE-VII

PART-I (TECHNICAL BID)
DECLARATION FORM

Date: _____

I/We _____having our office at _____ does declare that I/We have carefully read all the conditions of tender floated vide tender ref. no. _____ for the supply, erection and commissioning of machineries, equipments and its accessories for the Common Facility Center of **URNATI JUTE CRAFTS CLUSTER** and will complete the contract as per the tender conditions.

I/We have downloaded the tender document from the internet site **https://iedodisha.org.in/tenders/** and I /We have not tampered / modified the tender document in any manner. In case, if the same is found to be tampered /modified, I/ We understand that my/our tender will be summarily rejected and full Earnest Money Deposit will be forfeited and I /We am/are liable to be banned from doing business with **URNATI JUTE TRUST** or prosecuted.

SIGNATURE OF THE TENDERER
(with seal and address)

ANNEXURE-VIII

PART-II (FINANCIAL BID)

Date:_____

From,
Name:
Address:
Ph:
Fax:
E-mail:

To,
UTKAL BIKASH ABHIJANA.

Sub: Tender for the supply, erection and commissioning of machineries, equipment's and its accessories for the Common Facility Center for **URNATI JUTE CRAFTS CLUSTER** - Submission of Part II - Price Offer-Reg.

Sir,
Ref:- Our tender (Technical Bid) submitted for the "supply, erection and commissioning of machineries, equipment's and its accessories for the Common Facility Center for **"URNATI JUTE CRAFTS CLUSTER".**

In continuation of our above tender, we submit herewith the price offer for the "Supply, erection and commissioning of machineries, equipments and its accessories for the Common Facility Center for **"URNATI JUTE CRAFTS CLUSTER**" as specified by IA in this tender document.

We agree to abide by the terms and conditions stipulated by the IA and also agree to complete the entire contract, at the rates quoted by us. The rate quoted and approved by the IA in this tender will hold good as per IA tender conditions.

Yours faithfully,

SIGNATURE OF THE TENDERER
(with seal and address)

ANNEXURE-IX

PART-II (FINANCIAL BID)

PACKAGE-I

Sl No	Description	Qty	Base Price / Unit	GST	Total Price/ Unit
1	LED TV	1			
2	CC-TV Set	1 set			
3	**Office Accessories** Almirah-1 Chair-6 Computer Table-1 Aluminum rack (5 shelves)-2 Plain Table-1 Cutting Table-1	1			
		6			
		1			
		3			
		1			
		1			
4	Biometric	1			
5	Computer	1			
6	**Fire Extinguisher** ABC Type-8 CO_2 Type-4	8			
		6			

PACKAGE-II

Sl No	Description	Qty	Base Price / Unit	GST	Total Price/ Unit
1	25 KVA DG Set	1			
2	Washing dry machine	1			
3	Dryer machine for jute fabric	1			
4	Jute poly wrapping machine	1			
5	Ribbon rolling machine for jute bag	1			

Amount in Words: Rupees _____ only

SIGNATURE OF THE TENDERER
(with seal and address)

Lowest Evaluated Price: The Grand Total Cost with Taxes in the above table will be evaluated to identify the lowest evaluated price.

ANNEXURE-X

PART-I (TECHNICAL BID)

CHECKLIST OF DOCUMENTS

DOCUMENTS TO BE ENCLOSED IN PART-I

SL.NO	DESCRIPTION	ENCLOSED (YES/NO)	REFERENCE IN THE BID (PG.NO.)
1	A covering letter on your letterhead addressed to the **SECRETARY, UTKALA BIKASH ABHIJANA**(as per Annexure-II)		
2	Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions.		
3	Authorization letter from the Company for the person to sign the tender		
4	Details of the Tenderer **(as per Annexure-III)**		
5	Average annual turnover statement duly certified by a Chartered Accountant **(as per Annexure-IV)**		
6	List of Similar Work Orders executed in the last 3 years **(as per Annexure-V)**		
7	Declaration for not having black listed by any other Govt. agencies **(as per Annexure-VI) (NOTARIZED IN STAMP PAPER)**		
8	Declaration for not having tampered the Tender documents downloaded from the websites **https://iedodisha.org.in/tenders (as per Annexure-VII).**		
9	The copy of certificate of incorporation/ registration		
10	Copy of Registered Partnership deed, in case of Partnership Firm		
11	Copy of Memorandum and Articles of Association (If available)		
12	Copy of Udyog Aadhaar, GST Registration Certificate & PAN Card		
13	Valid Registration Certificate from OEM(If available)		
14	Purchase Orders issued by the clients		
15	Performance certificate issued by the clients		
16	Latest I.T return		
17	Notarized translated English version of the documents in a language other than English		
18	Technical and safety specification, machine layout and drawings and machine photocopy/image		

DOCUMENTS TO BE ENCLOSED IN PART-II

PART-II (FINANCIAL BID)

SL.NO	DESCRIPTION	ENCLOSED (YES/NO)
1	A covering letter on your letter head addressed to the **SECRETARY, UTKAL BIKASH ABHIJANA) (as per Annexure- VIII)**	
2	Financial Bid **(as per Annexure- IX)** of the Tender document	

Both **"Part I – Technical bid" cover** and **"Part II – Financial bid"** cover must be placed in a separate sealed cover superscripted as **"supply, erection and commissioning of machineries, equipments and its accessories for the Common Facility Center for URNATI JUTE CRAFTS CLUSTER"** and addressed to **"UTKAL BIKASH ABHIJANA"**, containing the name and address of the Tenderer.

NOTE: TENDERS SUBMITTED IN UNSEALED COVER WOULD SUMMARILY BE REJECTED